

Site Visit report

SITE VISIT REPORT FORM FOR PROPOSED ARRANGEMENT

To be completed by ULaw staff

Please see the completed Partner Resources Document (Q10.1.6) which you should use as a checklist when visiting the site.

Name of proposed partner organisation	
Date(s) of site visit	
Location of site(s) visited <i>Provide full details of all sites visited and include photographs to show aspects of the site (s).</i>	
Member(s) of ULaw staff undertaking site visit	
Accommodation (teaching, Library, student IT facilities, study spaces, student social spaces, staff spaces and catering facilities)	
<i>Please confirm if the information provided in the Partner Resources Document (Q10.1.6) is accurate and provide any other useful details including photographs.</i>	
Any risks or issues identified in relation to the physical site	
<i>e.g. surrounding area, disabled access, transport links. In all cases staff conducting a site visit are advised to check with the Foreign Office Travel advice website https://www.gov.uk/foreign-travel-advice</i>	

Completed by:	
Title:	
Organisation:	
Date:	

Site Visit report

The completed checklist should be returned to the Head of Quality and Compliance (international).

Version history

Version	Amended by	Revision summary	Date
V1.0		Approval and publication	November 2017
V1.1	Senior Quality Officer	Change to the document coding convention	April 2020
V1.2	Senior Quality Officer	Amendments to job titles in Partnerships process	June 2020
V1.2	Registry Assistant	extension to term of approval of 2 years.	October 2021